

# 2023.04.11

## All-Councils Minutes

### OPENING PRAYER

We have come, O God the Holy Spirit, / we have come before Thee, / hampered indeed by our many and grievous sins, / but for a special purpose / gathered together in Thy name. / Come to us and be with us / and enter our hearts. / Teach us what we are to do / and where we ought to tend; / show us what we must accomplish, / in order that, with Thy help, / we may be able to please Thee in all things. / Be Thou alone the author / and the finisher of our judgments, / Thou who alone with God the Father and his Son / dost possess a glorious name. / Do not allow us to disturb the order of justice, / Thou who lovest equity above all things. / Let not ignorance draw us into devious paths. / Let not partiality sway our minds, / nor respect of riches nor persons pervert our judgment. / But unite us to Thee effectually / by the gift of Thy grace alone, / that we may be one in Thee / and never forsake the truth; / inasmuch as we are gathered together in Thy name, / so may we in all things / hold fast to justice tempered by mercy, / so that in this life / our judgment may in no wise be at variance with Thee / and in the life to come / we may attain everlasting rewards / for deeds well done.

### TOPICS FOR ALL-COUNCIL DISCUSSION

*The intention of this section is to open the All-Councils meeting to dialogue. It is important to come to the meeting with concerns, opinions, suggestions, and comments. For this reason, we are sending the all-council's agenda out a few days beforehand. Lively discussion, charitable conflict, sparring about ideas and opinions are necessary for ideas to be most effective. It is important for Fr. Jarrod to hear the dialogue so that he can process all necessary perspective. Fr. Jarrod will work to give each topic a "status" as to whether I am looking for: Consensus, Input, Critical thinking, Dialogue within counsels on specific topics.*

<u>SUBJECT</u>	<u>FR. JARROD'S COMMENTS</u>	<u>COUNCIL NOTES</u>
<i>All Councils Meeting Schedule through June, 2023</i>	May 9 <sup>th</sup> , CANCELED  June 13 <sup>th</sup> CANCELED  Possible New Meeting Structure:  I suggest All councils to be held on the 2 <sup>nd</sup> Tuesday four times on these dates: August 8 <sup>th</sup> ; October 10 <sup>th</sup> ; February 13 <sup>th</sup> ; April 9 <sup>th</sup>	December 12 <sup>th</sup> will be the Parish Council Christmas Party    See individual Council sections for their discussion on individual council meetings with Father. The quarterly meeting schedule indicated to the left for all councils to

	I would then suggest that each Council find other “interim” times to meet with me in between. I can meet on Monday and Tuesday nights, generally. The frequency of the meetings would depend upon the Council’s opinion. So School council may choose not to meet in the summer. Or, Operations council may deem a monthly meeting necessary. Give me specific dates on a Monday and Tuesday night and I can verify them on my calendar.	meet was adopted by all the councils.
<i>All-Council Minutes</i>	Post your minutes within a week following the All-Councils’ Meeting. You should email them to Stu, Travis and your Council Chair. <b>Use this Agenda as the template – Council minutes go in right hand column (under Council Notes).</b>	
<i>Finance Position</i>	The parish continues to seek someone to fill the finance position.	
<i>Parish Picnic/Parish Dinner</i>	<p>We will not have a Parish Picnic this summer. With the Church and campus remodel to be fully underway during the timeframe of the picnic, this is cancelled. In lieu of this and the parish dinner, I’m asking the Stewardship Council and Pastoral Council to work together to plan a parish celebration of the RMC effort, to take place the same weekend the Parish dinner usually occurs (1<sup>st</sup> weekend of October).</p> <p>Fr. Jarrod is reaching out to Bishop to see if he can bless the Church renovations at the 1 pm Mass on October 1<sup>st</sup>, 2023.</p>	
<i>Ops Council Pulpit Talks</i>	Members of the Operations Council gave pulpit talks during the weekend Masses of March 25 <sup>th</sup> & 26 <sup>th</sup> – these went very well. Thank you to all who helped with this. They will be doing a series of pulpit talks in April and May.	
<i>Rebuild My Church Campaign</i>	Pledge fulfillment continues to go well. We will have a very busy summer of refurbishment of our Church and related spaces	

<p><i>Church/campus Tentative Remodel Timeline</i></p>	<p>March through April: prep the infrastructure to move offices to Clare Basement and complete plan of temporary office arrangements.</p> <p>May 1<sup>st</sup> – 5<sup>th</sup>: Move offices and Bonaventure hall to Clare Basement and/or storage.</p> <p>May 15<sup>th</sup>: Current Church restrooms, offices, and Bonaventure hall to begin being renovated.</p> <p>May 28<sup>th</sup>: Last Masses in main Church and Adoration Chapel to be reopened in Nazareth House.</p> <p>May 29<sup>th</sup>: First Mass in gym.</p> <p>May 30<sup>th</sup>: Total renovation to commence of Church, offices, and Bonaventure hall</p> <p>Aug 23<sup>rd</sup>: Church reopened</p> <p>Aug 26<sup>th</sup> and 27<sup>th</sup>: first weekend Mass returned to main Church</p> <p>TBA: Hopeful completion of total project (sometime in November?)</p> <p>The above work is going to disrupt parish life and ministry activity on campus. There are numerous ministries which regularly meet on campus, and obviously while this work is going on, we will temporarily have little to no meeting spaces available to use. Coordinators need to reach to their ministry leaders and let them know we all will need to be patient and flexible during these months of renovation.</p>	
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<i>The State of Parish – Blessing and Challenges</i>	<p>Overview of both the blessings and challenges we as a parish have and face as we look forward.</p> <p>Some of the councils devoted significant time discussing Father’s talk - their comments can be seen in their respective sections below.</p>	
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**CRITICAL REVIEW AND FEEDBACK**

<i>Critical Review of Parish Life and Activity</i>	<p>Please let me know of any parking lot conversations, concerns, or needs of the parish you think I should know.</p>	<p>Suggest including pieces from the pulpit talks into Father’s closing homily.</p> <p>Parking lot convos:</p> <ul style="list-style-type: none"> <li>- Why can’t the people on the right side of the church get served first instead of waiting for the EUMC’s to finish administering to the cry room first. Suggest the cry room members file out into the main lines to avoid this issue/complaint.</li> <li>- Obtaining from meat on Friday’s during lent but after lent return to meat. Not a canon law outside of lent. School council will speak on this.</li> <li>- Last minute confession cancelation – better way to notify this to the public</li> <li>- Stations of the cross – better way to communicate this to the public for next year</li> <li>- 7pm Mass concern of this being taken away: better explanation on why this might be taken away if it</li> </ul>
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		ever does occur. <u>This is currently not scheduled to be canceled in the near future.</u>
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**COMMUNICATIONS COUNCIL**

<p><i>MEMBERS</i></p>	<p><b><u>MEMBERS</u></b> Ann Walden, Jeremy Lezniak, Jes Brouillette, Joe Shobe, Joe Wescott, Jessie Nielsen</p> <p><b>Member Change:</b> Fran Cook with the Parish Library ministry has moved back to Adult Education under the Pastoral Council. This transfer has been done, with assistance from Travis and with the appropriate updates to the website org chart by Joe Shobe.</p>	<p><b>Members Present:</b> Ann Walden, Jeremy Lezniak, Jes Brouillette, Jessie Nielsen</p> <p><b>Members Absent:</b> Joe Shobe, Joe Wescott</p>
<p><i>Rebuild My Church Campaign</i></p>	<p>In response to Father’s comments regarding the progress of the Rebuild My Church campaign and projects, we suggested doing a brief video of him delivering these comments, then sharing it with parishioners. Tentatively, to be filmed and shared in December.</p> <p>This will likely be done in the next few weeks. We desired to some particular video equipment to enhance this effort. That has recently been received, so we will proceed with doing this.</p> <p><u>In Jessie’s absence, we did not discuss this.</u></p>	<p>Communications Council suggests some sort of video “tour” or 3D rendering of the new RMC designs from the architect to share with parishioners. Jessie will check with Chuck Mies on what he has that can be shared, then will put this in a video or some sort of shareable content to be emailed to parishioners and possibly put on the website. Jessie will talk to Chuck as well to make sure that some items from the church will be saved (pews/carpet pieces/etc) that can be used later as souvenirs or memorabilia (such as for Fun Night auction or other ideas that arise later).</p>
<p><i>General</i></p>	<p>Ann has been handling Flocknote (emails and new member approvals), and Ann and Joe W. have been handling church social media. Melissa Lezniak has been taking care of school social media. Ann has been receiving any promotion requests turned in using the form on the website and taking</p>	<p>We propose to meet as a Communications Council in the month following each quarterly All Council meeting. Father has tentatively agreed to these second Mondays at 7-8 p.m. and has added them to his calendar: Sept. 11, Nov. 13, Jan. 8, and March 11. (If his vacation or Spring Break</p>

	<p>care of these or distributing to others as needed, e.g., the special 1-day JPPII Monstrance adoration event at SFA.</p> <p>We did not discuss status of video equipment.</p> <p>Regarding phone problem, no one else has been able to replicate the problem, so we have no idea why those people had trouble. The website seems to be operating as normal in both desktop and mobile environments. This sounds like an individual user problem that they would need to troubleshoot on their devices. If it happens again, it would be helpful to know more about the problem – what message were they receiving about the website being blocked? Perhaps pass along their names and phone #s so we can follow up with them if needed</p> <p><b>Our Response to Father’s talk about Stewardship &amp; the Current Drop in Giving at SFA and throughout Diocese</b></p> <ul style="list-style-type: none"> <li>• Whatever the vision for stewardship ends up being from FJ, the church council should internalize it and come up with interpreted/implemented visions of how their respective areas will reinforce FJ’s vision. <a href="#">Good Suggestion</a></li> <li>• Leadership from Father J. at SFA and the pastor at Magdalen will be important, but we need involvement of lay people (simultaneous top-down &amp; bottom-up approaches). <a href="#">Be sure to discuss these points with the Stewardship Council and with Stu Meether (Which I am going to shorten to Stew/Stu from now on 😊)</a> <ul style="list-style-type: none"> <li>○ Boots on the ground will make a difference, personal relationships and talking to people one-on-one are key.</li> <li>○ Foster more relationships with our fellow parishioners – layperson to layperson</li> </ul> </li> </ul>	<p>interferes with January and March dates, we can reschedule them later.) Location TBD.</p> <p>There was some discussion at the meeting regarding using a live Google doc for minutes. Father J mentioned he has had trouble with Google. Jeremy said he also thinks Google can be problematic. Jeremy and Jes both offered to explore some options for all the councils to use – an app for meeting minutes. They will present their findings via email to the Communications Council, so we are prepared to present something to Father and Stu prior to the August quarterly meeting</p>
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	<p>communication, not just coming from Father.</p> <ul style="list-style-type: none"> <li>○ It's going to take us having those conversations with friends and family; many people aren't aware of the situation.</li> <li>○ Lay stewardship ministry leaders should lean into creating/leveraging stewardship opportunities for volunteers to get involved. Having more people involved <i>should</i> help increase tithing (overall).</li> </ul> <ul style="list-style-type: none"> <li>• Town Hall style quarterly meetings where all parishioners are invited to hear the state of the parish and be able to discuss and ask questions. <b>This is explicitly the role of the all-council meetings. This is why I have made an intentional space for open ended conversations. My vision is that council members would be gleaning information for other parishioners to foster conversation at all-councils.</b> <ul style="list-style-type: none"> <li>○ Make parish operations more accessible to everyone that way.</li> <li>○ Establishes a sense of ownership that may be missing for some folks (decision rights, etc.).</li> </ul> </li> <li>• We need messages that address school parents, but then also need to reach people without kids in school. <b>Good point.</b> <ul style="list-style-type: none"> <li>○ Remember who is in your audience.</li> <li>○ Talking primarily about school isn't the best approach for everyone or at least not talking about having your kids and grandkids in the school – that doesn't include all parishioners.</li> <li>○ Tithing should be expected of everyone. Protestant churches are good at this.</li> </ul> </li> <li>• Increase focus on time and talent, with treasure to follow. <b>Good point.</b> <ul style="list-style-type: none"> <li>○ If you've invested your time and talent, you become aware of the needs and more likely to</li> </ul> </li> </ul>	<p>We aren't sure if we properly presented this "town hall" meeting idea – the what, why, how, etc. We were trying to think of how to let all parishioners feel connected and feel a sense of ownership in the parish. We will discuss it further as a council and flesh out our ideas to decide if there is still any merit in this idea or a variation of it.</p> <p>For example, instead of a meeting Jessie suggested doing a monthly Flocknote email to all parishioners featuring a short video message from Father and/or Stu, brief news items from operations and other councils, current time and talent needs and opportunities with call to action, upcoming events and any other items of note. This would be similar to the school's Video Flash emails that she sends to all school parents.</p> <p>See Ann's additional comment below under Operations Council - Guilds.</p>
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	<p>be generous.</p> <ul style="list-style-type: none"><li>• We need to better leverage skill sets within the parish (cut costs) at the same time as asking for more \$. Are there more ways to save in the budget by using volunteers? Are we missing any opportunities?<ul style="list-style-type: none"><li>○ For example, now more than ever we need the Parish Workday – perhaps multiple workdays with specific themes. Why can't we get this going? This is an issue of leadership and prep for time and materials. There is MUCH more prep involvement in such a day than people know. I have been actively discerning persons who may be able to take this on. I agree – this is very important to leverage talent. However, the gaining of volunteers, discerning projects, soliciting volunteers, pre-purchasing materials, coordinating the day, cleaning up after the day, and evaluating the outcome is a considerable amount of effort that needs a person who is significantly dedicated to overseeing these two days. I believe these days are essential – but WHO? Ideally, the business manager would have taken this on – but that position is not materializing.<ul style="list-style-type: none"><li>▪ We could do multiple shifts during the day to entice more people to participate.</li><li>▪ Can't we ask for volunteers to lead these, in conjunction with our maintenance staff, rather than relying on one person like Pat?</li><li>▪ Communications could help with getting word out. People really respond favorably to these one-off</li></ul></li></ul></li></ul>	
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	opportunities.	
<i>Flocknote</i>	Ann worked with the church office to make sure new people were added to Flocknote upon request, new groups were created, and sent out a few emails as requested, e.g., blood drive	<p>Jessie is back and will resume master admin duties – approving new members, setting up new groups, etc.</p> <p>Ann and Jessie will be meeting with Stu sometime in April to discuss having him use Flocknote for communicating with All Councils, and encouraging individual councils to use it as well. We will also talk with him about its use for communicating with guilds.</p>

### *Task Reports*

<i>Social Media</i>	Jessie took care of a lot of this by scheduling posts ahead of time (such as the 40-Day Tithing Challenge posts), but we took care of the few additional requests that came in during her absence, and Melissa did a great job with school social media. Jessie will be returning to work Monday, March 27, working from home. She will return to the office after Easter – Tuesday, April 11.	
<i>Bulletin</i>		We understand that expanding the Bulletin to 12 pages has been put on hold for now, but will eventually happen – most likely in the fall.

### *Committees*

<i>Internet</i>	No update on Internet at this time.	
<i>Vernacular</i>	<p>Our Council has seen Jessie and Father’s plan for the 12-page bulletin to start in April and will be prepared to help as needed with this effort. The plan is to include some of the content that had been in the Vernacular in the past.</p> <p><i>This is postponed due to several factors. It’s not off the table but now is not the right time.</i></p>	This can be removed as it is no longer an active committee.

## Guilds

<i>Graphic Design</i>	No update	No update
<i>Parish Photographers</i>	No update	No update
<i>Theologians</i>	No update	No update
<i>Video Productions</i>	We have a volunteer drone videographer willing to do work for us on occasion. Jessie would like to find another volunteer willing to take videos upon request – especially someone who would be available during weekdays.	Video equipment: Jessie says that we are prepared to do video interviews and other videos as needed for church and school. New video equipment and microphones have been purchased and are ready to go.  Livestreaming of weekend masses: Now that Travis will not be there to start the streaming before each weekend mass, Jes said he can fix it so that the streaming will happen automatically. Jessie will update titles as needed afterward.
<i>Creative Resources</i>	No update	No update

## OPERATIONS COUNCIL

<i>MEMBERS</i>	Stephanie Farley-Chair; Long Pham-Vice Chair; Julie Morgan-Secretary; Dana Leivian; Will Kilian; Michelle Lamunyon; Ron Lee; Becky Smith	Members present: Stephanie Farley-Chair; Long Pham-Vice Chair; Julie Morgan-Secretary; Dana Leivian; Will Kilian; Michelle Lamunyon; Ron Lee; Becky Smith  Members absent:
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## General Discussion

<i>General</i>	Council devoted the bulk of its time to discussing/formulating pulpit talks for weekend Masses re tithing; see Finance below.  This talk was very good, well received, and was a good addition to the bulletin as well. Thank you!	Presented pulpit talk for the weekend of April 15 <sup>th</sup> and 16 <sup>th</sup> . Changes were made and presentation schedule was completed.  May pulpit take will be written by Dana Leivian and Ron Lee.
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		<p>“Operations Box” was discussed for the bulletin. Discussed dividing it among members of Operations Council. A scheduled was completed for the remainder of 2023.</p> <p>Long Pham brought up possibly creating storage space for the Knights of Columbus and other groups items. Could possibly use some funds from the sale of the Knights Hall to help fund some of the project.</p> <p>It was decided that Operations Council would like to continue to meet the second Tuesday of every month.</p>
<i>Rebuild My Church</i>		<p>Rebuild My Church donations continue to come in as expected.</p> <p>Dana Leivian said the building project was moving along and that Alloy Architect was doing a great job</p>

**Tasks**

<i>Financials</i>		Financials were discussed, still well below budget amounts for the year.
<i>Quasi-Endowment</i>		

**Committee Reports**

<i>Facilities</i>		
<i>Finance</i>	<p>Discussed pulpit talks scheduled to be delivered on March 25<sup>th</sup> &amp; 26<sup>th</sup>, April 15<sup>th</sup> &amp; 16<sup>th</sup>, May 6<sup>th</sup> &amp; 7<sup>th</sup>, May 20<sup>th</sup> &amp; 21<sup>st</sup>.</p> <p>Discussed possible solutions due to Pat Burns retirement.</p>	<p>Pulpit talk scheduled for April 15<sup>th</sup> and 16<sup>th</sup>.</p> <p>Not discussed, but will Budget be ready to look over in May or June?</p>
<i>Parish Workday</i>		

<i>Planned Giving / Legacy Giving</i>		
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**Guilds**

A plan needs to be put in place to reach out to guilds and at least let them know that we are aware they have signed up. We also need a process by which the talents of the respective guilds can be coordinated and leveraged by the parish (Pat Malone). Can this endeavor be tasked to the Facilities Committee to plan, contact and coordinate?

<i>Architecture</i>		
<i>Carpentry</i>		
<i>Church Cleaning</i>		Julie Morgan talked with Delores Weber about church cleaning. She stressed the importance of needing new vacuums. Would prefer something that does not have a bag on the vacuum because it catches on the pews. Would like for someone to contact the cleaning guild before choosing new vacuums and to let them know what is expected of them due to the upcoming construction. Please advise who needs to know this information if you deem it important information to pass along.
<i>Computer Networking</i>		
<i>Electrician</i>		
<i>General Maintenance</i>		
<i>HVAC</i>		
<i>Interior Design</i>		
<i>Landscaping</i>		Julie Morgan talked with Anita Monarez about creating a water source in the front of the church between the door by the front steps and St Francis statue. There is a back-flow valve that is possibly connected to a water source in the basement maintenance room. Anita Monarez and Julie Morgan met with Brandon Hay and his sprinkler installer a few months back to determine if this would work or not. Is this something that can be looked into as an addition when the plumbing is being installed for the new bathrooms? If this is a possibility who should be informed of this? Or has

		it been addressed? Anita has tried to make her wish know since the beginning of the Capital Campaign and has been understanding and patient, but would like to know if anything will be done with this situation. It would help the Landscaping committee a great deal if they could get a water source in this area. She would like to know if this at all a possibility.
<i>Mowing</i>		Mowing crews started on April 6 <sup>th</sup> .
<i>Plants and Greenery (indoors)</i>		
<i>Security Systems</i>		
<i>Woodworking / Metal fab</i>		

## PASTORAL COUNCIL

<i>MEMBERS</i>	<p>Randy Phelps, Chair  Nick Dash, Vice-Chair  Johanna Forshee, Secretary  Joan Collins, Adult Education &amp; Formation Commission  Lisa Wyatt, Affiliated Groups Commission  Heather Gregg, Liturgical Life Commission  Bryant &amp; Sarah Winslow, Marriage &amp; Family Life Commission  Pastoral Care &amp; Special Needs Commission  JoAn Holmes, Adult Education &amp; Formation  Sally Stump-Lubbers, Respect Life &amp; Social Justice Commission  Kyle Loomis, Social Activities Commission  Emily Savage, Youth Commission</p>	<p><b>Present:</b>  Nick Dash – Vice Chair  Johanna Forshee – Secretary  Lisa Wyatt – Affiliated Groups  Heather Gregg – Liturgical Life  Bryant &amp; Sarah Winslow – Marriage &amp; Family Life  Sally Stump-Lubbers – Respect Life &amp; Social Justice  Kyle Loomis – Social Activities  Emily Savage – Youth Commission</p> <p><b>Absent:</b>  Randy Phelps – Chair  JoAn Holmes – Adult Education &amp; Formation</p>
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*General Discussion*

<p><i>General Discussion</i></p>	<p>Two commission chairs need to be filled: * Pastoral Care &amp; Special Needs (Nick Dash took over as vice chair of the Pastoral Council) * Prayer Commission (JoAn Holmes took over Adult Education and Formation which had been unfilled)</p> <p>Amy Law was suggested as a possible candidate. The Parish Library was added to the Pastoral Council. Fran Cook is presently the chair. Question: Where will the library be located during the renovation period? <a href="#">Discuss these with Travis.</a></p> <p>Natural Family Planning has no chair at this time. Whether this commission is dissolved is a Fr. Jarrod decision.</p> <p><b>General Discussion:</b> The new meeting format that Fr. Jarrod discussed was favorably approved by the P.C. The opportunity to meet with Fr. Jarrod was seen as a positive move. Our council missed having a priest at our table.</p> <p>The phrasing, “put your money where your mouth is” was seen as offensive and possibly could be phrased differently. <a href="#">OK</a></p> <p>The shortage of weekly collections was discussed. * Is there discussion on tithing pledges not being met and how are people held accountable. <a href="#">Yes. We will be reaching out with quarterly reminders in the future.</a> * Is there a way to communicate to people that if they are moving from the parish to contact the church office? <a href="#">That is on the people moving since we lose contact with</a></p>	<p>The Pastoral Council chose September 12 to meet with Fr. Jarrod. Nick Dash will reach out to find out if this is acceptable.</p> <p>Pastoral Council asked if there was any help needed in locating the offices to Clare basement. Several members are available to help if needed. Pastoral council questioned whether there would be chairs or pews for mass in the gym. We were told there would be chairs.</p> <p>Two names were submitted as possible commission chairs for the prayer commission and the special needs commission. The Parish Council suggested that Mark &amp; Julie Bogner be considered for the Prayer Commission and George &amp; Nancy Kelly be considered for the Special Needs Commission. Once we have Fr. Approval, Nick will contact them.</p> <p>There was a short discussion regarding Natural Family Planning. The Tierney’s have moved to St. Mark’s. Natural Family Planning is more of a diocesan committee than a SFA only. How does Father Jarrod want to proceed with this.</p>
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	<p>them, we cannot reach out.</p> <p>* Will the budget be released before we get to the shortfall? That will be a discussion with the operations council; but my talk has the tone of concern that the point is “on the horizon” and will function as this communication.</p> <p><b>Church renovation concerns and considerations:</b></p> <p>* Where will the church picnic be held. We will need to begin planning and need to know how we will handle, tents, parking, food preparations, nurses stations, etc. We discussed the possibility of using the front parking lot, but we can’t set up tents and the pavement will get very hot. *We discussed using Bishop Carrol as a site but questioned if there was inside room for preparation stations. See above.</p> <p>* We discussed moving the date of the picnic.</p> <p>* Since this is an upcoming priority, would you please let Randy Phelps know asap so arrangements can be made.</p> <p><b>Church Office Moves:</b> Do you have volunteers to help with the office moves? Stu and Pat Malone are discussing this.</p>	
<i>Quarterly Reports</i>	<p>Reminder that we should be submitting reports to Randy and Stu every quarter. Many groups have not provided quarterly reports for several months. It is very important that contact is made, and something submitted so Father and others are kept up to date.</p> <p>Next quarterly reports are due end of June.</p>	Reminded everyone that quarterly reports are due by end of June.
<i>New Group Approvals</i>		

**Task Reports**

<i>Important Dates</i>		The parish Council discussed setting up a buffet style dinner following the 1 Pm. Mass on October 1 <sup>st</sup> . We would set it up similar to the Lenten Fish Fry. Nick will contact the Stewardship council to see if we could meet May 9 in Clare Hall to finalize details. The buffet would serve hamburgers and hot dogs hopefully from 2:30-3:30 following the Bishops blessing.
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**Adult Formation Commission**

<i>Adult Bible Study</i> Tuesday Bible Study Friday Bible Study Wednesday Evening / Sunday Morning Bible Study		
<i>Adult Education</i>		
<i>Parish Library</i>		
<i>Wildfire</i>		
<i>Called and Gifted</i>		
<i>FORMED</i>		
<i>Harvest House</i>		
<i>Kapaun's Men</i>		
<i>Men's Prayer Group</i>		
<i>Parish Mission</i>		
<i>OCIA / OCIC</i>		
<i>ACTS retreat - Men</i> <i>Upcoming Dates:</i>	Men's Retreat: 10/26/23 – 10/29/23	
<i>ACTS retreat - women</i> <i>Upcoming Dates:</i>	Women's Retreat: 9/21/23 – 9/24/23	



**Affiliated Groups Commission**

<i>A Better Choice</i>		
<i>Birthline</i>		
<i>Catholic Charities</i>		
<i>Center of Hope</i>		
<i>Courage – Encourage</i>		
<i>Gerard House</i>		
<i>Guadalupe Clinic</i>		
<i>Habitat for Humanity</i>		
<i>Knights of Columbus</i>		
<i>Legion of Mary</i>		
<i>Midwest Catholic Family Conference</i>		
<i>Padre Pio Group</i>		
<i>Regnum Christi</i>		
<i>Retrouvaille</i>		
<i>Serra Club</i>		
<i>Seven Sisters Apostolate</i>		
<i>Spiritual Life Center</i>		
<i>St. Anthony Family Shelter</i>		
<i>St. Dismas Prison Ministry</i>		
<i>St. Theresa Lay Carmelites</i>		

**Marriage & Family Life Commission**

<i>Financial Peace University</i>		
<i>A Lasting Promise (formerly Fighting for Your Marriage)</i>		
<i>Mom’s Day Out</i>		

<i>Natural Family Planning</i>		
<i>Nursery – Babysitting</i>		
<i>Wedding Anniversary</i>		
<i>Wedding Coordinators</i>		

***Pastoral Care & Special Needs Commission***

<i>Bereavement Committee</i>		
<i>Caring Hands</i>		
<i>Charities Committee</i>		
<i>Communion Calls</i>		
<i>Funeral Dinners</i>		
<i>Homebound Ministry</i>		
<i>Hospital Visits</i>		
<i>Meals for Priests</i>		
<i>Ministry with Persons with Disabilities</i>		
<i>Mourning Light Ministry</i>		
<i>Parish Nurse Ministry</i>		
<i>Tobit's Ministry</i>		

***Prayer Commission***

<i>31 Club</i>		
<i>Flame of Love Rosary Group</i>		
<i>Immaculate Heart of Mary Rosary Group</i>		
<i>Marian Mantle Rosary Group</i>		
<i>Novena for the Deceased</i>		
<i>Our Lady of Medjugorje</i>		

<i>Prayer Group</i>		
<i>Parish Prayer Committee</i>		
<i>Perpetual Adoration</i>		
<i>Prayer Chain - Morning</i>		
<i>Prayer Chain - Evening</i>		
<i>Prayer Chain - Email</i>		
<i>Religious Vocations Committee</i>		
<i>Shekinah</i>		
<i>Thursday Morning Rosary Group</i>		
<i>St. Francis Pet Blessing</i>		
<i>Vietnamese Prayer Group</i>		
<i>Write to a Seminarian / Religious Life Vocation</i>	<p>We presently are writing to 35 seminarians. No seminarians are being ordained this year. There is a possible 4 being ordained in 2024. We have 55 adults, 17 high school and 10 grade school students in the Write a Seminarian program. All have been contacted and given the name and address of a seminarian to write. The participants were also reminded of how important their ministry is in encouraging seminarians in their vocations.</p>	

***Respect Life & Social Justice Commission***

<i>Compassion without Borders</i>		
<i>Respect Life Committee</i>		
<i>Society of St. Vincent DePaul</i>		
<i>St. Anthony Family Shelter Meals</i>		
<i>The Lord's Diner</i>		

<i>Voter Registration</i>		
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*Social Activities Commission*

<i>Adult Basketball</i>		
<i>Adult Volleyball and Pickleball</i>		
<i>Family Fun Night</i>		
<i>Mary and Martha Guild</i> Event receptions Wedding receptions		
<i>Mardi Gras Day Dance</i>		
<i>Parish Picnic</i>	See above notes in General Section re Parish Picnic and Parish Dinner.	
<i>Women's Bowling</i>		

*Youth Formation Commission*

<i>Boy Scout Troop 762</i>		
<i>Catechesis of the Good Shepherd</i>		<p>1. CGS Sacramental Retreat - Rome Model This was originally scheduled on June 15-18, 2023 but has been approved to be moved to March 25-26, 2023. The children will join the 3pm First Holy Communion Holy Mass on March 26 where all the school children and PSR children will be receiving their First Holy Communion.</p> <p>2. CGS Adult Formation Courses St. Francis Nazareth House has hosted Level II Formation Course that concluded Summer 2022 and Level I Formation Course that concluded March 2023. We are currently hosting Level III Formation Course that started March 2023 and will conclude May 2024.</p> <p>New CGS Catechists - SFA employees completed Formation and are now Level I Catechists - Mary Carter, Katie Frangenberg, Ali OConnor, Jillianne Malone, Kathy</p>

		<p>Robben (plus parishioner Stephanie Seiler). SFA employees completed Formation and are now Level II Catechists - Cindy Goodwin and Theresa Herman. We have 20 CGS Catechists in SFA Church and School at this time.</p> <p><b>3. CGS Atrium Sessions</b>  This school year, we have 25 atrium sessions during school time every week that serve Preschool 3's up to Grade 6. We are offering CGS to Grade 7/8 next year as a Curriculum Elective on Thursdays.  This school year, we have 4 atrium sessions after school time, namely: Mondays 4-6pm for Level I, Wednesdays 4-6pm for Level II, Wednesdays PSR Level I, and Fridays 4-6pm for Level III.</p> <p>This school year, the Thursday 8am-12nn Homeschool Atrium Session ended mid year because the Homeschool parent catechist changed parish membership. Some of their children joined the after school atrium sessions.</p> <p><b>4. Need external double doors for Nazareth House Basement</b>  The Fire Marshal did not approve the Nazareth House Basement for children to use until an appropriate Fire Escape door was added. We have had conversations to plan an external door or double doors to be constructed at the East wall of the basement that will require steps just next to the existing back door steps. When the basement is approved for children, we may use the bigger rooms for our Level III children Grades 4-5-6-7/8.</p> <p>Presently, we have combined Level I and Level II in one atrium upstairs for Preschool 3's to Grade 4 and we are using the other atrium for Level III for Grades 4 to 6 and</p>
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		<p>for children to use as a workroom. The space is limited but we are doing our best to make this work.</p> <p>5. Adoration at Nazareth House Our Lady of Light Chapel (dedicated on August 22 on the Queenship of Mary) During construction in the Church from end of May to August, Adoration will be moved to Nazareth House Our Lady of Light Chapel. The back door has a number keypad that may be used.</p>
<i>Cub Scout Pack 762</i>		
<i>Home School</i>		
<i>Knights of St. Hubert</i>		
<i>Little Flowers</i>		We currently have an 8 <sup>th</sup> grade group, 5 <sup>th</sup> grade group, and a 2nd/3rd grade group.
<i>St. Theresa Girls Club</i>		
<i>Totus Tuus</i>		Renee Hein is the Totus Tuus Coordinator. Totus Tuus week is the week of July 9 – 14, 2023. Twilight Totus Tuus will be from 6:30-8:15pm Sunday – Thursday.

**Director Theresa Herman**

<i>Parish School of Religion</i>		<p>I would like to report that we have about 100 students enrolled in PSR. We have had some turnover in our volunteer staff. Several staff members needed to exit during the school year, but we have found some replacements. We currently are short one staff member but are making it work. I predict that we may lose a couple more staff members before the next school year, so we will be looking for some replacement volunteers! Referrals would be welcomed. The year has gone well! Thanks for all the support!</p>
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**Director Emily Savage**

<i>Catholic Youth Ministry (CYM)</i>		We are gearing up for the summer! I think it is going to be a great summer! Please invite all our high schoolers to attend! All high school students are welcome!!
<i>Confirmation Preparation</i>		Bishop Kemme will celebrate our Confirmation Mass on Saturday, November 11, 2023, at 10am.
<i>Junior Catholic Youth Ministry (JCYM)</i>		
<i>Steubenville Youth Conference</i>		The CYM will be taking 51 to the Steubenville Conference in Springfield, MO the weekend of July 7-9, 2023.

**Liturgical Life Commission (Heather Gregg)**

<i>Altar Servers</i>		
Master Servers		
Master of Ceremonies		
<i>Elijah Cup</i>		
<i>Extraordinary Ministers of Holy Communion</i>		
<i>Lectors</i>		
<i>Liturgical Vestments and Fabrics</i>		
<i>Liturgy of the Hours</i>		
<i>Offertory Gifts</i>		
<i>Parish Prayer Box</i>		
<i>Pre-Mass Rosary Leader</i>		
<i>Sacristans</i>		
<i>Brass Cleaning</i>		

**Director Rev. C. Jarrod Lies**

<i>Extraordinary Form Masses</i>		
<i>Healing Masses and</i>		

<i>Services</i>		
<i>Liturgical Calendar</i>		

**Director Melissa Seiler**

<i>Choirs</i>		
<i>Organ Lessons</i>		

**SCHOOL COUNCIL**

<i>MEMBERS</i>	<p>Liz Woydziak (chair)          Kristen Hauserman (secretary)          Carissa Palacioz-Domebo          Chad Cox          Matt Voegeli          Elizabeth Voegeli          *Brandon Hay          *Juli McClure          *Catherine Bitting          *DeAndra Lubbers          Mary Carter (Principal)          Fey Barles (Assistant Principal)</p>	<p><b>Members Present:</b>          Juli McClure          Carissa Palacio-Domebo          Mary Carter (Principal)</p> <p><b>Members Absent:</b>          Catherine Bitting          DeAndra Lubbers          Kristen Hauserman          Brandon Hay          Liz Woydziak (chair)          Chad Cox          Elizabeth Voegeli          Fey Barles (Assistant Principal)</p>
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**General Discussion**

<i>Home Visit Volunteers</i>		
<i>General</i>	<p>Father’s message on tithing: some may feel attacked if presented in a homily, many may not receive it in a homily format. If so, needs to be a short and direct version of this in 7 minutes or less. – I see the point, but people must be aware of the issue and their role in its success. I will work to avoid “attack” posture in the language – but this message will have to be given.</p>	<p>We discussed supporting our new kindergarten families and making phone contact with each family. We divided the list and created a script.</p>



Could painless ways to support be highlighted? Venmo \$7 instead of buying a coffee, Dillon's donations/partners – cost of items have all increased; so donations have as well? Seems like we're always asked for more – BC capital campaigns, etc. – **We are. It's because current society is increasing the pressures. If we don't respond to teacher salary increases, we will lose our teachers.**

Many of us are taking it for granted – we saw our parents living the stewardship way of life and must realize that it's our turn to be the Stewardship Army. - **agreed**

The appreciation piece of this will support those not feeling attacked or singled out. It is a challenge of this to recognize those who are giving and supporting without making them feel like what they do isn't worthwhile or enough. – **good point**

Recognize seasons of life – some are in the times of financial heartache – 1% of them is more valuable than someone's 5% Rebuild My Church Campaign – will end at some point. - **this is a good point, but I only have limited space in a single homily.**

Capitalize on a transition fund to increase tithing? Endowment type opportunities – creating a plan for it funds to go to the church – **The endowment discussion is being piloted by the Diocese in their campaign.**

A special envelope for the distinction of where additional (not included in the tithe) funds can go would be nice. i.e. this check goes to teacher salaries – **This is contrary to the stewardship culture. Salaries are ordinary expenses, not "second collections," the point of the tithe is to remove the**

	<p>“repeated asks” from multiple fundraisers or directions.</p> <p>Numbers don’t lie and parishioners need to know numbers and exact comparisons. - agreed</p> <p>The people who started stewardship, have they shared their story. A visual story of who, what, how they began the Stewardship Way of Life began here. – this is an EXCELLENT suggestion that must be shared with Jessie. She would be excellent at this.</p> <p>Need to support BCCHS staff as greatly as SFA PTO supports our staff. Add this to our agenda for next time. Mini drive for BCCHS. Take a month for each feeder school to support the staff. – BCCHS salaries are also ordinary expenses. Our direct support as a parish is increasing next year to increase HS teacher salaries. The Diocesan campaign is also addressing this issue.</p>	
<i>Alumni Outreach</i>		
<i>Principal’s Report</i>	<p>Shorts policy – Boys and Girls will be allowed to wear shorts on non-mass days August, September, April, and May.</p> <p>SWOT – very preliminary results! Data will be sorted through, tasks will be added to a “one and done” task list, and five-year plan will be created. Final results will be published, and available to all.</p> <p>Marketing and enrollment – smallest kindergarten screening group in recent history, waiting lists small at neighboring parish schools as well.</p> <p>Family to family mentoring to be reinstated with plans to support new families and welcome them into the folds. – This needs to be discussed with Stu to ensure it is explicit stewardship formation too. If we are giving mentor families, those mentors need to be trained with stewardship language.</p>	<p>Our new marketing folder was shared, reviewed, and input given.</p> <p>Petition to be added at each weekend Mass: For our parish family. May our collective gifts be multiplied through the works of our hands and gives witness to God’s abundant generosity. (look for ways to call out specific charism each week/month) Additionally, call upon our Patron Saint for intercession.</p>

	<p>A digital format or link to pass along to families might be useful.</p> <p>Be thinking about how you can personally invite families to SFA. Non-Catholic student enrollment is possible. Tuition is paid and students are welcomed. \$5,000 annually</p>	
<i>School Anniversary</i>		

**Tasks**

<i>Strategic Plan</i>		
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**Committees**

<i>Academics/Enrollment</i>		
<i>Catholicity</i>		
<i>Communications</i>		
<i>Facilities</i>		
<i>Technology</i>		

**STEWARDSHIP COUNCIL**

<i>MEMBERS</i>	<p>Winston and Sally Kenton, Sandi Baalman, Steve and Julia Herman, Vince and Misty Vopat, Stan and Christina Bluml, Dan and Lori Hamel, Jerrod and Alison Schuster, Vicki Keller</p>	<p><b>Members Present:</b> Vince &amp; Misty Vopat, Vicki Keller, Dan &amp; Lori Hamel, Jerrod Schuster, Sandi Baalman and Stu Meether.</p> <p><b>Members Absent:</b> Steve and Julia Hermann, Stan and Christina Bluml, Alison Schuster</p>
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**General Discussion**

	<p><b>The council and Stu Meether discussed Father Jarrod’s presentation about Stewardship. Here are notes from this general discussion:</b></p> <ul style="list-style-type: none"> <li>This is going to work – there is no plan B</li> </ul>	<ol style="list-style-type: none"> <li>SC Meeting schedule changes based on schedule change proposed by Father Jerrod <ul style="list-style-type: none"> <li>All Council meetings will be August 2023, October 2023, February 2024, and April 2024</li> </ul> </li> </ol>
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- We can't take it for granted anymore.
- It's up to us – our generation to take the torch and keep going.
- 1/3 1/3 1/3 = how SWOL breaks out at SFA.
- “My situation is different than anyone else's” the last 1/3 that don't help - sick parent, childcare – always reasons people can't support SWOL.
- How do we communicate importance of SWOL this to the parish? – This is it – it is our time – our turn to support the church and ready it for the next generations.
- How do we inspire other to keep going.
- Mission and evangelization – how do we mentor them –should we focus on incremental growth for those who are starting out. [The School \(see above\) has mentor families in play – how can you collaborate with them?](#)
- K – 7 – what are the way points at each level
- 1<sup>st</sup> 4<sup>th</sup>, 7<sup>th</sup> – all points to talk with parents and SWOL
  - [Stu and I have been discussing your ideas at length. He will fill you in on them as we continue to discern best practices.](#)
  - How can you get young parents to understand not to overextend and not be able to be part of SWOL
  - What is available to these parents – Financial Peace – to help them get out of this situation Mentorship – someone they could believe in – someone their own age who would be a good example in managing finances?
  - We meet with different groups of parents to talk with them about SWOL
  - Can we ask for a small amount – where can you start and how do you build?

- After discussion, SC busiest time is August through November, and we would keep the 2-meeting format during these months (2<sup>nd</sup> and 4<sup>th</sup> Tuesdays). The rest of the months will be flexible based on items needed and formation.
  - We will not meet in Bonaventure after May 1<sup>st</sup> due to construction. Meetings starting May 1<sup>st</sup> will be in Clare Hall per Sandi.
  - SC members determined how often we were to meet with Fr. Jarrod would depend on level of input required from SC on the Stewardship report but believed there would be no set schedule required.
  - Stewardship report will be due in July so SC would brainstorm ideas at the May meetings. Focus on the highlights over the past year specific to the Stewardship page of the report. Stu will meet with Fr. Jarrod to get his initial thoughts to provide SC direction for our May meeting.
2. Review of the Stewardship Council Charter draft based on the changes made from the last meeting.
- Term dates would be added to each Council member to document length of term and succession.
  - Based on construction at same time as Parish Dinner and Parish Picnic, Fr. Jarrod said they would be a combined event this year. No changes to the charter were made since the two separate events would return in 2024 as before.
  - Discussion that the Vice Chair would need to be elected to replace Steve Herrmann leaving the Council this year. Vince recommended this

- Go to church – this is another first step: can you do offertory, greet, parish workday
- Are you committed to becoming active Catholics?
- Why do they go here – what is the point – need to clarify the why with them
- Ask to be stewards forever – it’s not a finite time
- Meet them where they are
- Who are the mentors in each grade to inspire others?
- How do we communicate Father’s vision to everyone
  - How can we refresh the message for the new generation?
  - What is your journey?
  - It’s a forever journey? Forever commitment
  - Someone gave so we could go, it’s our turn to give so other can go.
- Include numbers and how much is needed to keep parish going – it is overwhelming
- Running the parish doesn’t come from nothing
- What kind of increase can help the parish run - 1%
- Need more thank yous to those who give. **Agreed!**
- And thank you to those who have given all these years
- How do you handle your eternity – making choices – that affect the parish
- End it on a positive note – it takes all people for all proportions

**Stu Meether shared information regarding meetings with young parents of SFA and obstacles they face to tithe.**

position be elected from the current existing SC members to provide continuity.

- Based on the number of questions from the Council on the sections of Special Roles and Structure, Vince was going to send to Lori and Vicki to review. Their thoughts in another draft would be returned to Vince for the Council’s review.

### 3. Important dates for SC through year-end 2023

- August 22, 2023 – Renewal of the Stewardship packet – changes and hope to have the Diocesan theme by that date.
- Sunday, November 5, 2023 & Wednesday, November 8, 2023 – Ministry Fair – with the construction, SC will need input from Fr. Jarrod on the format. The tentative date will remain until have Fr. Jarrod’s approval.
- November 11-12, 2023 – Lay Witness talks
- November 18-19, 2023 – Commitment weekend.
- November 28, 2023 – SC writes the thank you notes, tentative date due to being the week after Thanksgiving, may move back to Tuesday, November 21.
- January 21, 2024 – Ministry Breakfast – 3rd Saturday of January.

- SFA is the only Wichita grade school which has 3 classrooms per grade.
- Stewardship should be viewed as part of our overall mission, not something that can be turned on and off.
- As parents give obstacles to tithing, information is given that once you begin tithing it won't be utopia "life is rosy" picture.
- There will still be negatives and bumps in life. Young couples may feel entitled to all the luxuries that their parents have now when the couples are just starting out. These couples just didn't see what their parents had to do when they started out. Believe and faith in God will get them through the bumps in life. *Good point, I share the same concern.*

**Stu asked the committee to brainstorm ideas on the 3-5 items most important to present to the First, Fourth and Seventh grade parents.**

- Stu will get the small groups and presentations prioritized ready. Evenings will be set for the Stewardship Committee to visit with small parent groups within these grades. Several committee members expressed interest.

**Stu is documenting processes that Travis was responsible for in current situation, when Travis leaves, through the construction process, transition from the gym and after construction is finished.**

- Many processes currently in place will materially change once the Mass is moved to the gym during

	<p>construction.</p> <ul style="list-style-type: none"> <li>• Based on the busy time of year for the Stewardship Committee from August through November, discussed how to incorporate parent meetings into the timeline along with Stewardship Fair, Parish Dinner and Stewardship renewal.</li> <li>• Limitation of gathering space in lieu of construction will also be an obstacle.</li> </ul> <p><b>Stewardship Charter</b></p> <ul style="list-style-type: none"> <li>• Items to be tabled for the next Formation meeting on March 28<sup>th</sup> will be the Stewardship Council Charter changes. Everyone agreed to the changes proposed by Vince but felt more time should be spent on the review especially our role in supporting ministries following under the Stewardship Council such as Marriage Mentor, New Parishioner, Baptismal Mentor, and Liturgical Hospitality Commission to include Welcoming Committee, Mass Greeter Ministry and Usher Ministry.</li> <li>• Please remember, that a charter is an agreement between the council and Fr. Jarrod as to the scope of a council's work and vision. Changes to the charter need to be reviewed and discussed with Fr. Jarrod for approval. It may be that how the council sees itself could vary from how Fr. Jarrod sees its work. The point of a charter is annual dialogue on a council's identity and mission. I look forward to reviewing the charter with Vince and Stu at the proper time.</li> </ul>	
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*Task Reports*

<i>Kindergarten Parent</i>		Stu asked for a volunteer from the SC to speak at the SFA
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<i>Meeting</i>		Kindergarten parent meeting Thursday, April 18 at 6:30 p.m. in Stewardship Hall. Lori volunteered. Vince spoke of the importance of having a personal connection to stewardship, trust, inviting them to the SWOL and keeping it brief. Both Stephanie Farley and Steve Herrmann have done it in the past. Sandi was going to look for templates they had followed.
<i>Dates/Actions</i>		
<i>Lay Witness Talks</i>		

***Formation Commission***

<i>Parish Group Presentations</i>		
<i>Communications</i>		
<i>Baptismal Preparation</i>		
<i>Marriage Preparation</i>		
<i>New Parishioners</i>		

***Liturgical Hospitality Commission***

<i>Greeters</i>		
<i>Ushers</i>		
<i>Welcoming and Hospitality</i>		

***Renewal Commission***

<i>Fair</i>	<p><b>Dan Hamel suggested potential of a Virtual Stewardship Fair highlighting a council and the groups or committees that fall under each council. – this is worthy of further discussion.</b></p> <ul style="list-style-type: none"> <li>• Posting the information through Flock notes, bulletin,</li> </ul>	
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	<p>website and at Mass would provide several outlets for people to see what is available.</p> <ul style="list-style-type: none"> <li>• Committee liked the idea based on the difficulty of gathering spaces for this construction year. Stu said he would discuss the option with Fr. Jarrod for his opinion.</li> </ul> <p>I also believe we need to capitalize on the new gathering area on a monthly basis to assign one commission to the space so that people can visit after Mass perhaps in conjunction with coffee and rolls.</p>	
<p><i>Parish Dinner</i></p>	<p>See above notes in General Section re Parish Picnic and Parish Dinner.</p> <p><b>2023 Parish Dinner</b></p> <ul style="list-style-type: none"> <li>• Misty Vopat asked about the Parish Dinner and committee’s thoughts on entertainment options to include Trivia or Dueling Pianos.</li> <li>• It was decided that the Trivia was a repeat favorite since it will be different each session, encouraged tables to interact and appeals to all ages.</li> <li>• Dueling Pianos is also an excellent option but was done back to back for 2 years along with the SFA School celebration.</li> </ul> <p>Misty said she would contact the Trivia coordinators to see if available.</p>	<p>Combined Parish Picnic and Parish Dinner as announced by Fr. Jarrod in All-Councils meeting. During the meeting, a message from Vice Chair of the Operations Council, Nick Dash, was received asking if SC could meet with the Operations Council on Tuesday, May 9 at 6:30 pm. SC members agreed to the date and time and confirmed with Nick</p>
<p><i>Renewal Package</i></p>	<p><b>Stu stated he would like to see the Stewardship renewal to be online.</b></p> <ul style="list-style-type: none"> <li>• Issues with PDS in prior attempts led to corruption of the database due to PDS updating records incorrectly.</li> <li>• Sandy said she would talk to Stu on what had happened previously to determine best method</li> </ul>	

	moving forward.	
<i>Testimonials (Lay Witness)</i>		