

# 2023.03.14

## All-Councils Minutes

### OPENING PRAYER

We have come, O God the Holy Spirit, / we have come before Thee, / hampered indeed by our many and grievous sins, / but for a special purpose / gathered together in Thy name. / Come to us and be with us / and enter our hearts. / Teach us what we are to do / and where we ought to tend; / show us what we must accomplish, / in order that, with Thy help, / we may be able to please Thee in all things. / Be Thou alone the author / and the finisher of our judgments, / Thou who alone with God the Father and his Son / dost possess a glorious name. / Do not allow us to disturb the order of justice, / Thou who lovest equity above all things. / Let not ignorance draw us into devious paths. / Let not partiality sway our minds, / nor respect of riches nor persons pervert our judgment. / But unite us to Thee effectually / by the gift of Thy grace alone, / that we may be one in Thee / and never forsake the truth; / inasmuch as we are gathered together in Thy name, / so may we in all things / hold fast to justice tempered by mercy, / so that in this life / our judgment may in no wise be at variance with Thee / and in the life to come / we may attain everlasting rewards / for deeds well done.

### TOPICS FOR ALL-COUNCIL DISCUSSION

*The intention of this section is to open the All-Councils meeting to dialogue. It is important to come to the meeting with concerns, opinions, suggestions, and comments. For this reason, we are sending the all-council's agenda out a few days beforehand. Lively discussion, charitable conflict, sparring about ideas and opinions are necessary for ideas to be most effective. It is important for Fr. Jarrod to hear the dialogue so that he can process all necessary perspective. Fr. Jarrod will work to give each topic a "status" as to whether I am looking for: Consensus, Input, Critical thinking, Dialogue within counsels on specific topics.*

<u>SUBJECT</u>	<u>FR. JARROD'S COMMENTS</u>	<u>COUNCIL NOTES</u>
<i>All Councils Meeting Schedule through June, 2023</i>	April 11 <sup>th</sup> , May 9 <sup>th</sup> , June 13 <sup>th</sup>	
<i>All-Council Minutes</i>	Post your minutes within a week following the All-Councils' Meeting. You should email them to Travis and your Council Chair. <b>Use this Agenda as the template – Council minutes go in right hand column (under Council Notes).</b>	
<i>New Director of Stewardship and Parish</i>	Stu Meether has accepted the position of Director of Stewardship and Parish Life. He will be assuming the	

<i>Life</i>	<p>stewardship responsibilities previously carried by Pat Burns and combine those with a good bit of the Parish Life responsibilities carried by Travis Pearson (minus the legal stuff – wills, trusts, estates, planned giving, etc). Thus, his role is a refinement of task alignment. Please give Stu a warm welcome.</p> <p>Going forward, I ask all the Councils to, in addition to sending your meeting minutes to your Council chair and Travis Pearson, to also send them to Stu. His email address is <a href="mailto:smeether@stfranciswichita.com">smeether@stfranciswichita.com</a>.</p>	
<i>Parish Mission</i>	<p>Our Parish Mission with Jon Leonetti in February was well attended.</p>	
<i>ACTS Retreats</i>	<p>The recent ACTS retreats went very well and were well attended, particularly by the ladies; we could increase the men’s participation some and not overfill their retreat. If you have not yet attended one of these, I highly encourage you to do so. They are tremendous retreats.</p>	<p>Jeremy and Joe W. of the Communications Council both attended most recent retreat and had a positive experience.</p>
<i>Rebuild My Church Campaign</i>	<p>Pat’s details: Very good month and lots of stewards met pledges! 4.3 mil collected (about 72%)!! Plan is within 1-2 months sending out a statement to all pledges as a recap and follow up on where they all are at. As far as the building project, itself: the facilities council hired Simpson Co. and putting a timeline together. Construction docs should be done end of Feb. Construction would begin late spring. Would like to be able to have all church updates done by May 27<sup>th</sup> so that Father Matt can say his first Mass in the Church. The rollout of the schedule and drawings to come soon and will be shared with the council as soon as we can.</p> <p>Questions: How long is construction? 4-6 months</p>	

<p><i>Church/campus Tentative Remodel Timeline</i></p>	<p>March through April: prep the infrastructure to move offices to Clare Basement and complete plan of temporary office arrangements.</p> <p>May 1<sup>st</sup> – 5<sup>th</sup>: Move offices and Bonaventure hall to Clare Basement and/or storage.</p> <p>May 15<sup>th</sup>: Current Church restrooms, offices, and Bonaventure hall to begin being renovated.</p> <p>May 28<sup>th</sup>: Last Masses in main Church and Adoration Chapel to be reopened in Nazareth House.</p> <p>May 29<sup>th</sup>: First Mass in gym.</p> <p>May 30<sup>th</sup>: Total renovation to commence of Church, offices, and Bonaventure hall</p> <p>Aug 23<sup>rd</sup>: Church reopened</p> <p>Aug 26<sup>th</sup> and 27<sup>th</sup>: first weekend Mass returned to main Church</p> <p>TBA: Hopeful completion of total project (sometime in November?)</p> <p>The above work is going to disrupt parish life and ministry activity on campus. There are numerous ministries which regularly meet on campus, and obviously while this work is going on, we will temporarily have little to no meeting spaces available to use. Coordinators need to reach to their ministry leaders and let them know we all will need to be patient and flexible during these months of renovation.</p>	
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<i>The State of Parish – Blessing and Challenges</i>	Overview of both the blessings and challenges we as a parish have and face as we look forward.	Some of the councils devoted significant time discussing Father’s talk - their comments can be seen in their respective sections below.
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**CRITICAL REVIEW AND FEEDBACK**

<i>Critical Review of Parish Life and Activity</i>	Please let me know of any parking lot conversations, concerns, or needs of the parish you think I should know.	
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**COMMUNICATIONS COUNCIL**

<i>MEMBERS</i>	<p><b><u>MEMBERS</u></b> Ann Walden, Jeremy Lezniak, Jes Brouillette, Joe Shobe, Joe Wescott, Jessie Nielsen</p> <p><b>Member Change:</b> Fran Cook with the Parish Library ministry has moved back to Adult Education under the Pastoral Council. This transfer has been done, with assistance from Travis and with the appropriate updates to the website org chart by Joe Shobe.</p>	<p><b>Members Present:</b> Ann Walden, Jeremy Lezniak, Jes Brouillette, Joe Wescott,</p> <p><b>Members Absent:</b> Joe Shobe, Jessie Nielsen</p>
<i>Rebuild My Church Campaign</i>	<p>In response to Father’s comments regarding the progress of the Rebuild My Church campaign and projects, we suggested doing a brief video of him delivering these comments, then sharing it with parishioners. Tentatively, to be filmed and shared in December.</p> <p>This will likely be done in the next few weeks. We desired to some particular video equipment to enhance this effort. That has recently been received, so we will proceed with doing this.</p>	In Jessie’s absence, we did not discuss this.

*General*

Jessie to leave on Maternity Leave Feb 12(ish). Committee discussed how they will jump in during her absence and assist with communications needs such as Flocknote, social media, and bulletin graphics (as needed).

Video Equipment has been received. This includes video camera, tripod, lens, and ring light. Next purchase will be a lapel mic. This equipment will allow for high-quality video moving forward to be shared on social, youtube, and flocknote.

People are telling me that their access to our website is being blocked on their phones. They cannot access our calendar nor the website.

Ann has been handling Flocknote (emails and new member approvals), and Ann and Joe W. have been handling church social media. Melissa Lezniak has been taking care of school social media. Ann has been receiving any promotion requests turned in using the form on the website and taking care of these or distributing to others as needed, e.g., the special 1-day JPII Monstrance adoration event at SFA.

We did not discuss status of video equipment.

Regarding phone problem, no one else has been able to replicate the problem, so we have no idea why those people had trouble. The website seems to be operating as normal in both desktop and mobile environments. This sounds like an individual user problem that they would need to troubleshoot on their devices. If it happens again, it would be helpful to know more about the problem – what message were they receiving about the website being blocked? Perhaps pass along their names and phone #s so we can follow up with them if needed

**Our Response to Father’s talk about Stewardship & the Current Drop in Giving at SFA and throughout Diocese**

- Whatever the vision for stewardship ends up being from FJ, the church council should internalize it and come up with interpreted/implemented visions of how their respective areas will reinforce FJ’s vision.
- Leadership from Father J. at SFA and the pastor at Magdalen will be important, but we need involvement of lay people (simultaneous top-down & bottom-up approaches).
  - Boots on the ground will make a difference, personal relationships and talking to people

		<p>one-on-one are key.</p> <ul style="list-style-type: none"> <li>○ Foster more relationships with our fellow parishioners – layperson to layperson communication, not just coming from Father.</li> <li>○ It's going to take us having those conversations with friends and family; many people aren't aware of the situation.</li> <li>○ Lay stewardship ministry leaders should lean into creating/leveraging stewardship opportunities for volunteers to get involved. Having more people involved <i>should</i> help increase tithing (overall).</li> <li>● Town Hall style quarterly meetings where all parishioners are invited to hear the state of the parish and be able to discuss and ask questions. <ul style="list-style-type: none"> <li>○ Make parish operations more accessible to everyone that way.</li> <li>○ Establishes a sense of ownership that may be missing for some folks (decision rights?, etc.).</li> </ul> </li> <li>● We need messages that address school parents, but then also need to reach people without kids in school. <ul style="list-style-type: none"> <li>○ Remember who is in your audience.</li> <li>○ Talking primarily about school isn't the best approach for everyone or at least not talking about having your kids and grandkids in the school – that doesn't include all parishioners.</li> <li>○ Tithing should be expected of everyone. Protestant churches are good at this.</li> </ul> </li> <li>● Increase focus on time and talent, with treasure to follow. <ul style="list-style-type: none"> <li>○ If you've invested your time and talent, you</li> </ul> </li> </ul>
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		<p>become aware of the needs and more likely to be generous.</p> <ul style="list-style-type: none"> <li>• We need to better leverage skill sets within the parish (cut costs) at the same time as asking for more \$. Are there more ways to save in the budget by using volunteers? Are we missing any opportunities? <ul style="list-style-type: none"> <li>○ For example, now more than ever we need the Parish Workday – perhaps multiple workdays with specific themes. Why can't we get this going? <ul style="list-style-type: none"> <li>▪ We could do multiple shifts during the day to entice more people to participate.</li> <li>▪ Can't we ask for volunteers to lead these, in conjunction with our maintenance staff, rather than relying on one person like Pat?</li> <li>▪ Communications could help with getting word out. People really respond favorably to these one-off opportunities.</li> </ul> </li> </ul> </li> </ul>
<i>Flocknote</i>	Ann Walden will take over Flocknote while Jessie is away on leave.	Ann worked with the church office to make sure new people were added to Flocknote upon request, new groups were created, and sent out a few emails as requested, e.g., blood drive

**Task Reports**

<i>Social Media</i>	Ann and Joe W. to fill in w/ social media posts during Jessie's maternity leave. Melissa Lezniak will handle this on the school side.	Jessie took care of a lot of this by scheduling posts ahead of time (such as the 40-Day Tithing Challenge posts), but we took care of the few additional requests that came in during her absence, and Melissa did a great job with school social
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		media. Jessie will be returning to work Monday, March 27, working from home. She will return to the office after Easter – Tuesday, April 11.

### *Committees*

<i>Internet</i>	<p>Moving JOOMLA to the new version. Joe S. and Jessie to meet 1/11/23 to discuss these updates and what they entail.</p> <p>Vernacular link on website will be going away. We discussed replacing it with a blog-style feed like had been used for the Vernacular where items such as Lay Witness articles etc. would live online. Joe S. said perhaps during “phase 2,” which is 3-4 months away.</p> <p>Jeremy and Joe S. discussed whether “What’s Happening” items could be changed to dynamic loading.</p>	No update on Internet at this time.
<i>Vernacular</i>	Jessie sent a tentative layout for the 12-page bulletin to the committee. Plan on possibly starting this expanded version in April after Jessie’s maternity leave.	Our Council has seen Jessie and Father’s plan for the 12-page bulletin to start in April and will be prepared to help as needed with this effort. The plan is to include some of the content that had been in the Vernacular in the past.

### *Guilds*

<i>Graphic Design</i>		No update
<i>Parish Photographers</i>	Plan to use Jeremy L. when he is available.	No update
<i>Theologians</i>	<b>This has been restarted. Fr. Jarrod has taken lead.</b>	No update
<i>Video Productions</i>	Have drone selected, need standard videographer. Discussing options with the team.	We have a volunteer drone videographer willing to do work for us on occasion. Jessie would like to find another volunteer willing to take videos upon request – especially someone who would be available during weekdays.
<i>Creative Resources</i>		No update



**OPERATIONS COUNCIL**

<i>MEMBERS</i>	Stephanie Farley-Chair; Long Pham-Vice Chair; Julie Morgan-Secretary; Dana Leivian; Will Kilian; Michelle Lamunyon; Ron Lee; Becky Smith	Members present: Stephanie Farley, Dana Leivian, Will Kilian, Ron Lee, Becky Smith, Julie Morgan, Michelle LaMunyon  Members absent: Long Pham
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*General Discussion*

<i>General</i>	<p>Pat Burns will be retiring in March. Travis Pearson retiring June. 2 open positions in the Church Office. 1) Finance/Operations &amp; 2) Stewardship/Parish Life</p> <p>The goal remains to commence significant on-campus renovation work this summer.</p> <p>RMC campaign is past mid-way, and we'll need a strong finish (we've had a strong first half).</p>	Council devoted the bulk of its time to discussing/formulating pulpit talks for weekend Masses re tithing; see Finance below.
<i>Rebuild My Church</i>	72 % of RMC funds have been collected – currently \$4.3M Construction Documents should be completed by the end of February. Construction hopefully starting by late May/early June.	

*Tasks*

<i>Financials</i>		
<i>Quasi-Endowment</i>		

*Committee Reports*

<i>Facilities</i>	Demo of bathrooms beginning approximately in May. Viewed conceptual drawings/renderings of the new church space.	
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	<p>Simpson Construction was chosen as the main contractor. Bids are now being taken for subs-3 bids per area (plumbing, electrical, etc.)</p> <p>Stain color is being chose from all the various wood tones already present in our sanctuary.</p> <p>Carpet tiles will be used under the pews as well as the adoration chapel, linear design.</p>	
<i>Finance</i>	<p>Weekly average collection is down \$2,540/week, when budget was up \$4,000/week. Currently behind budget.</p> <p>Discussed why contributions were lagging.</p> <p>Teacher’s contracts are coming soon, how do we address this situation with lower contributions? Who needs to address this situation? Main idea discussed was the fact the sometimes the parish family needs to be “shocked” in order to understand the real situation that is upon us. Ron Lee volunteered to talk from the pulpit about this situation, with a well pre-written, unified message.</p> <p>Feedback is needed from Father Jarrod.</p> <p>Use all platforms available to reach as many congregants as possible: Flocknote (email/text), Instagram, Facebook, YouTube. Same message, but from different angles.</p>	<p>Discussed pulpit talks scheduled to be delivered on March 25<sup>th</sup> &amp; 26<sup>th</sup>, April 15<sup>th</sup> &amp; 16<sup>th</sup>, May 6<sup>th</sup> &amp; 7<sup>th</sup>, May 20<sup>th</sup> &amp; 21<sup>st</sup>.</p> <p>Discussed possible solutions due to Pat Burns retirement.</p>
<i>Parish Workday</i>	<p>The April Workday is canceled until future plans and leadership can be formed.</p>	
<i>Planned Giving / Legacy Giving</i>		

### *Guilds*

A plan needs to be put in place to reach out to guilds and at least let them know that we are aware they have signed up. We also need a process by which the talents of the respective guilds can be coordinated and leveraged by the parish (Pat Malone). Can this endeavor be tasked to the Facilities Committee to plan, contact and coordinate?

<i>Architecture</i>		
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<i>Carpentry</i>		
<i>Church Cleaning</i>		
<i>Computer Networking</i>		
<i>Electrician</i>		
<i>General Maintenance</i>		
<i>HVAC</i>		
<i>Interior Design</i>	Many thanks to this guild who has been offering significant help in arriving at decisions for the renovations.	
<i>Landscaping</i>	Much gratitude for their consistent and excellent work.	
<i>Mowing</i>	Much gratitude for their consistent and excellent work.	
<i>Plants and Greenery (indoors)</i>		
<i>Security Systems</i>		
<i>Woodworking / Metal fab</i>		

**PASTORAL COUNCIL**

<p><i>MEMBERS</i></p>	<p>Randy Phelps, Chair  Nick Dash, Vice-Chair  Johanna Forshee, Secretary  Joan Collins, Adult Education &amp; Formation Commission  Lisa Wyatt, Affiliated Groups Commission  Heather Gregg, Liturgical Life Commission  Bryant &amp; Sarah Winslow, Marriage &amp; Family Life Commission  Pastoral Care &amp; Special Needs Commission  JoAn Holmes, Adult Education &amp; Formation  Sally Stump-Lubbers, Respect Life &amp; Social Justice Commission  Kyle Loomis, Social Activities Commission  Emily Savage, Youth Commission</p>	<p><b>Attending: March 14, 2023</b>  Randy Phelps – Chair  Nick Dash – Vice Chair (new position)  Johanna Forshee- Secretary  JoAn Holmes – Adult Education &amp; Formation  Lisa Wyatt – Affiliated Groups  Bryant and Sarah Winslow – Marriage &amp; Family Life  Sally Stump-Lubbers – Respect Life &amp; Social Justice  Emily Savage – Youth  Stu Meether – Director of Stewardship &amp; Parish Life  <b>Absent:</b>  Heather Gregg – Liturgical Life  Kyle Loomis: Social Activities</p>
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*General Discussion*

*General Discussion*

All Ministry Breakfast – Lisa is sending out a flyer to the Pastoral Council to remind their leaders. Hard copies of the flyer were given to the Stewardship council. This breakfast is a thank you, opportunity for fellowship, and getting the stewardship lists.

Discussion about Travis leaving his position in June. He and Pat’s roles are vital to the parish. Travis was thanked and congratulated on his new journey with his family. Also discussed the new change in duties for each role.

Pastoral Council is looking for a new vice chair. Randy has talked to Travis about a possibility and Travis will talk with Father Jarod. More information to come. Lisa is taking over the Affiliated Groups.

*I have approved the nomination of Nic Dash to Vice Chair of the Council. He should feel free to take the reins of role effective immediately.*

Discussion about the layperson presentation from weekend masses (Chris). Some concerns were raised about the placement of the presentation (right after the homily), the manner in which it was given (not done at the ambo), felt more like a testimony, and felt like it took away from the homily. However, it should be noted that people appreciated his willingness to share and his passion.

Two commission chairs need to be filled:

- \* Pastoral Care & Special Needs (Nick Dash took over as vice chair of the Pastoral Council)
- \* Prayer Commission (JoAn Holmes took over Adult Education and Formation which had been unfilled)

Amy Law was suggested as a possible candidate. The Parish Library was added to the Pastoral Council. Fran Cook is presently the chair. Question: Where will the library be located during the renovation period?

Natural Family Planning has no chair at this time. Whether this commission is dissolved is a Fr. Jarrod decision.

**General Discussion:**

The new meeting format that Fr. Jarrod discussed was favorably approved by the P.C. The opportunity to meet with Fr. Jarrod was seen as a positive move. Our council missed having a priest at our table.

The phrasing, “put your money where your mouth is” was seen as offensive and possibly could be phrased differently.

The shortage of weekly collections was discussed.  
\* Will we have people go on visitations? Is the work on that ongoing?

		<ul style="list-style-type: none"> <li>* Is there discussion on tithing pledges not being met and how are people held accountable.</li> <li>* Is there a way to communicate to people that if they are moving from the parish to contact the church office?</li> <li>* Will the budget be released before we get to the shortfall?</li> </ul> <p><b>Church renovation concerns and considerations:</b></p> <ul style="list-style-type: none"> <li>* Where will the church picnic be held. We will need to begin planning and need to know how we will handle, tents, parking, food preparations, nurses stations, etc. We discussed the possibility of using the front parking lot, but we can't set up tents and the pavement will get very hot. *We discussed using Bishop Carrol as a site but questioned if there was inside room for preparation stations.</li> <li>* We discussed moving the date of the picnic.</li> <li>* Since this is an upcoming priority, would you please let Randy Phelps know asap so arrangements can be made.</li> </ul> <p><b>Church Office Moves:</b> Do you have volunteers to help with the office moves?</p>
<p><i>Quarterly Reports</i></p>	<p>Reminder that we should be submitting reports to Randy and Travis every quarter. Many groups have not had anything given for many months. It is very important that contact is made, and something submitted so Father and others are kept up to date.</p> <p>Quarterly reports are significantly lagging and/or aren't being done. It is critical that personal contact is made with ministry leaders and that we ensure their needs are being met</p>	

	and their activities known. We need to get better at this.	
<i>New Group Approvals</i>		

**Task Reports**

<i>Important Dates</i>	<p>Update on ACTS retreats was discussed. There are openings and everyone should consider attending this powerful, spiritual event.</p> <p>Reminder no meeting in February due to John Leonetti, speaker, on Parish Mission. Asked everyone to come.</p>	
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**Adult Formation Commission**

<i>Adult Bible Study</i> Tuesday Bible Study Friday Bible Study Wednesday Evening / Sunday Morning Bible Study		
<i>Adult Education</i>		
<i>Parish Library</i>	The move of this ministry to the Pastoral Council has been effectuated.	
<i>Wildfire</i>	Update given by JoAn on Wildfire. They are going strong and meet every 3 <sup>rd</sup> Tuesday of the month in Clare Hall 7-8:30. Invitation given to the group to join if they would like. Currently have 10 members.	
<i>Called and Gifted</i>		
<i>FORMED</i>		
<i>Harvest House</i>		
<i>Kapaun's Men</i>		
<i>Men's Prayer Group</i>		
<i>Parish Mission</i>		
<i>OCIA / OCIC</i>		
<i>ACTS retreat - Men</i>	Men's Retreat: 10/26/23 – 10/29/23	

<i>Upcoming Dates:</i>		
<i>ACTS retreat - women</i>	Women's Retreat: 9/21/23 – 9/24/23	
<i>Upcoming Dates:</i>		

***Affiliated Groups Commission***

<i>A Better Choice</i>		
<i>Birthline</i>		
<i>Catholic Charities</i>		
<i>Center of Hope</i>		
<i>Courage – Encourage</i>		
<i>Gerard House</i>		
<i>Guadalupe Clinic</i>		
<i>Habitat for Humanity</i>		
<i>Knights of Columbus</i>		
<i>Legion of Mary</i>		
<i>Midwest Catholic Family Conference</i>		
<i>Padre Pio Group</i>		
<i>Regnum Christi</i>		
<i>Retrouvaille</i>		
<i>Serra Club</i>		
<i>Seven Sisters Apostolate</i>		
<i>Spiritual Life Center</i>		
<i>St. Anthony Family Shelter</i>		
<i>St. Dismas Prison Ministry</i>		
<i>St. Theresa Lay Carmelites</i>		

***Marriage & Family Life Commission***

<i>Financial Peace University</i>	The Financial Peace University ministry continues to do well. We try to just meet people where they are at. 2022 that	
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	<p>meant we only had one class that we had enough interest to conduct a class. I am happy to report that the people who attended the 1 FPU class that we did host. The people said it was life changing! Changing 1 life at a time!</p>	
<i>A Lasting Promise (formerly Fighting for Your Marriage)</i>		
<i>Mom's Day Out</i>		
<i>Natural Family Planning</i>	<p>I've been meaning to let you know that our family has changed over to Sacred Heart parish in Colwich. The size of the parish, resources, and community are a better fit for our family.</p> <p>Rob and I are still NFP teachers and interested couples can still be directed our way. We are still living in the same house in west Wichita. We just won't be directly connected with the St. Francis ministry offerings and events anymore.</p>	
<i>Nursery – Babysitting</i>	<p>As for the year - we still have little we are providing babysitting for, mainly Shekinah and the parish mission. Shekinah babysitting has only been for those helping with it, but I would like to get it advertised that we can provide it for all attending! I would also like it advertised that we will provide babysitting for the parish mission. (I do plan to notify someone about this, but just putting it here in case.).</p> <p>O CIA? Has not needed babysitting, but we are happy to provide it if the need arises.</p> <p>I do not have a co-lead as of yet.</p>	
<i>Wedding Anniversary</i>		
<i>Wedding Coordinators</i>		



*Pastoral Care & Special Needs Commission*

<i>Bereavement Committee</i>		
<i>Caring Hands</i>		
<i>Charities Committee</i>		
<i>Communion Calls</i>		
<i>Funeral Dinners</i>		
<i>Homebound Ministry</i>		
<i>Hospital Visits</i>		
<i>Meals for Priests</i>		
<i>Ministry with Persons with Disabilities</i>		
<i>Mourning Light Ministry</i>		
<i>Parish Nurse Ministry</i>		
<i>Tobit's Ministry</i>		

*Prayer Commission*

<i>31 Club</i>		
<i>Flame of Love Rosary Group</i>		
<i>Immaculate Heart of Mary Rosary Group</i>		
<i>Marian Mantle Rosary Group</i>		
<i>Novena for the Deceased</i>		
<i>Our Lady of Medjugorje Prayer Group</i>		
<i>Parish Prayer Committee</i>		
<i>Perpetual Adoration</i>		
<i>Prayer Chain - Morning</i>		
<i>Prayer Chain - Evening</i>		
<i>Prayer Chain - Email</i>		

<i>Religious Vocations Committee</i>		
<i>Shekinah</i>		
<i>Thursday Morning Rosary Group</i>		
<i>St. Francis Pet Blessing</i>		
<i>Vietnamese Prayer Group</i>		
<i>Write to a Seminarian / Religious Life Vocation</i>		We presently are writing to 35 seminarians. No seminarians are being ordained this year. There is a possible 4 being ordained in 2024. We have 55 adults, 17 high school and 10 grade school students in the Write a Seminarian program. All have been contacted and given the name and address of a seminarian to write. The participants were also reminded of how important their ministry is in encouraging seminarians in their vocations.

***Respect Life & Social Justice Commission***

<i>Compassion without Borders</i>		
<i>Respect Life Committee</i>		
<i>Society of St. Vincent DePaul</i>		
<i>St. Anthony Family Shelter Meals</i>		
<i>The Lord's Diner</i>		
<i>Voter Registration</i>		

***Social Activities Commission***

<i>Adult Basketball</i>		
<i>Adult Volleyball and Pickleball</i>		
<i>Family Fun Night</i>		

<i>Mary and Martha Guild</i>		
Event receptions		
Wedding receptions		
<i>Mardi Gras Day Dance</i>		
<i>Parish Picnic</i>		
<i>Women's Bowling</i>		

**Youth Formation Commission**

<i>Boy Scout Troop 762</i>		
<i>Church School – Life, Light, and Love</i>	Defunct?	
<i>Catechesis of the Good Shepherd</i>		
<i>Cub Scout Pack 762</i>		
<i>Home School</i>		
<i>Knights of St. Hubert</i>		
<i>Little Flowers</i>		
<i>St. Theresa Girls Club</i>		
<i>Sunday School Pre-school</i>	Defunct?	
<i>Totus Tuus</i>	This coming soon. Who is responsible for organizing this?	

**Director Theresa Herman**

<i>Parish School of Religion</i>		
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**Director Emily Savage**

<i>Catholic Youth Ministry (CYM)</i>		
<i>Confirmation Preparation</i>		
<i>Junior Catholic Youth Ministry (JCYM)</i>		

<i>Steubenville Youth Conference</i>		
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*Liturgical Life Commission (Heather Gregg)*

<i>Altar Servers</i> Master Servers Master of Ceremonies	We have 13 new 7th grade Master Servers who are currently serving on weekday mornings. We will schedule them for weekends once they gain confidence & more experience. We have 39 new 6th grade Altar Servers who are serving on both weekdays & weekends.	
<i>Elijah Cup</i>	New volunteers have been/or will be contacted and added to the volunteer list. Names have been submitted to church office for bulletin publication.	
<i>Extraordinary Ministers of Holy Communion</i>	We have invited all weekend EMHCs to consider being a part of the Homebound Communion ministry on Thursday mornings, but so far we have only had 1 response.	
<i>Lectors</i>	12 new Lectors are being trained on 2/25 and 3/2 and will then be added to the Lector rotations. 3 Lectors from pre-Covid are returning. After this year, Emily Riggs will no longer be our trainer so we will be making a plan to either find a new trainer or do training internally.	
<i>Liturgical Vestments and Fabrics</i>	Dry Cleaned and Mended Fr. Mendam's donated chasubles. Altar Cloth and Runners have been dry cleaned. New Volunteers have signed up for the year to Launder Altar Linens.	
<i>Liturgy of the Hours</i>	I have not contacted new volunteers but will do so this week. Thanks for the reminder! Am very thankful for the priests willingness to pray/lead this prayer with those present throughout the day.	
<i>Offertory Gifts</i>		
<i>Parish Prayer Box</i>		
<i>Pre-Mass Rosary Leader</i>	The 7 pm Pre-Mass Rosary group has one new member this year & we are so excited to have her on board.	
<i>Sacristans</i>	We trained 7th grade girls to be Sacristans, and 14 girls signed up to be in the ministry.	

<i>Brass Cleaning</i>		
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**Director Rev. C. Jarrod Lies**

<i>Extraordinary Form Masses</i>		
<i>Healing Masses and Services</i>		
<i>Liturgical Calendar</i>		

**Director Melissa Seiler**

<i>Choirs</i>		
<i>Organ Lessons</i>		

**SCHOOL COUNCIL**

<i>MEMBERS</i>	<p>Liz Woydziak (chair)          Kristen Hauserman (secretary)          Carissa Palacioz-Domebo          Chad Cox          Matt Voegeli          Elizabeth Voegeli          *Brandon Hay          *Juli McClure          *Catherine Bitting          *DeAndra Lubbers          Mary Carter (Principal)          Fey Barles (Assistant Principal)          *new member</p>	<p><b>Members Present:</b>          Liz Woydziak (chair)          Chad Cox          Elizabeth Voegeli          Juli McClure          Catherine Bitting          DeAndra Lubbers          Mary Carter (Principal)          Fey Barles (Assistant Principal)</p> <p><b>Members Absent:</b>          Kristen Hauserman          Carissa Palacioz-Domebo          Brandon Hay</p>
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**General Discussion**

<i>Home Visit Volunteers</i>		
<i>General</i>	More information from Janet Eaton was shared with School	Father's message on tithing: some may feel attacked if

	<p>Council and a Q&amp;A occurred. See Strategic Plan notes.</p>	<p>presented in a homily, many may not receive it in a homily format. If so, needs to be a short and direct version of this in 7 minutes or less.</p> <p>Could painless ways to support be highlighted? Venmo \$7 instead of buying a coffee, Dillon's donations/partners – cost of items have all increased; so donations have as well? Seems like we're always asked for more – BC capital campaigns, etc.</p> <p>Many of us are taking it for granted – we saw our parents living the stewardship way of life and must realize that it's our turn to be the Stewardship Army.</p> <p>The appreciation piece of this will support those not feeling attacked or singled out. It is a challenge of this to recognize those who are giving and supporting without making them feel like what they do isn't worthwhile or enough.</p> <p>Recognize seasons of life – some are in the times of financial heartache – 1% of them is more valuable than someone's 5% Rebuild My Church Campaign – will end at some point.</p> <p>Capitalize on a transition fund to increase tithing? Endowment type opportunities – creating a plan for it funds to go to the church</p> <p>A special envelope for the distinction of where additional (not included in the tithe) funds can go would be nice. i.e. this check goes to teacher salaries</p> <p>Numbers don't lie and parishioners need to know numbers and exact comparisons.</p> <p>The people who started stewardship, have they shared their</p>
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		<p>story. A visual story of who, what, how they began the Stewardship Way of Life began here.</p> <p>Need to support BCCHS staff as greatly as SFA PTO supports our staff. Add this to our agenda for next time. Mini drive for BCCHS. Take a month for each feeder school to support the staff.</p>
<i>Alumni Outreach</i>		
<i>Principal's Report</i>	<p>We used this time to create the SWOT analysis with the School Council, training members to lead the townhall meetings in January 2023. Handouts were sent home to the council members not in attendance to gather their input. Mrs. Carter will compile all notes and prepare for the upcoming meetings in January.</p> <p>We will need the assistance of the Communication Committee to advertise for these meetings.</p>	<p>Shorts policy – Boys and Girls will be allowed to wear shorts on non-mass days August, September, April, and May. SWOT – very preliminary results! Data will be sorted through, tasks will be added to a “one and done” task list, and five-year plan will be created. Final results will be published, and available to all.</p> <p>Marketing and enrollment – smallest kindergarten screening group in recent history, waiting lists small at neighboring parish schools as well.</p> <p>Family to family mentoring to be reinstated with plans to support new families and welcome them into the folds.</p> <p>A digital format or link to pass along to families might be useful.</p> <p>Be thinking about how you can personally invite families to SFA. Non-Catholic student enrollment is possible. Tuition is paid and students are welcomed. \$5,000 annually</p>
<i>School Anniversary</i>		

**Tasks**

<i>Strategic Plan</i>	<p>Notes from open discussion:  <i>“CGS—two-hour block of time suggested by Jes Brouillette; to address Janet’s comment to set students’ hearts on fire.</i></p>	
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	<p><i>Salary discussion—what’s the long-term viability to ensure teachers are taken care of? Endowment?</i></p> <p><i>FJ: Preach and Teach the need for an honest tithe</i></p> <p><i>Will this need be addressed during the stewardship talks?</i>  <i>No.</i>  <i>If that is the right thing to do, now is the right time to break this open to the parish. May be done during homilies.”</i></p>	
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**Committees**

<i>Academics/Enrollment</i>		
<i>Catholicity</i>		
<i>Communications</i>		
<i>Facilities</i>		
<i>Technology</i>		

**STEWARDSHIP COUNCIL**

<i>MEMBERS</i>	<p>Winston and Sally Kenton, Sandi Baalman, Steve and Julia Herman, Vince and Misty Vopat, Stan and Christina Bluml, Dan and Lori Hamel, Jerrod and Alison Schuster, Vicki Keller</p>	<p><b>Members Present:</b> Sandi Baalman, Misty Vopat, Christina Bluml, Dan and Lori Hamel, Jerrod Schuster, Vicki Keller</p> <p><b>Members Absent:</b> Vince Vopat, Steve and Julia Hermann, Stan Bluml, Alison Schuster</p>
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**General Discussion**

	<p><b>Ministry Leader Breakfast</b> – Discussed who would be able to attend and bring food. Some discussion on how to print the ministry lists.</p>	<p><b>The council and Stu Meether discussed Father Jarrod’s presentation about Stewardship. Here are notes from this general discussion:</b></p> <ul style="list-style-type: none"> <li>• This is going to work – there is no plan B</li> </ul>
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<p><b>2022 Renewal Numbers</b> – Pat Burns reported that we are at 940 households that have turned in forms. A bit behind of last year, but in next couple of weeks should get in more forms. Tough to break through the 1,000 mark. 400 are school families and they will have Stewardship Forms. Most who don't return forms are non-school families. Some of these people give a donation, however. There may be some who are in retirement homes/homebound may also not be able to participate in Stewardship.</p> <p>About 2,400 were mailed. Pat understands we are working as hard as possible to put the information out there. 2,000 families who don't have kids in school.</p> <p>Is it possible to send follow up email PDF that people can either complete online (a fillable PDF) or print the PDF and mail it. Sandi to work on this list – to get those who filled out forms for 2022, not 2023. At some point, we could look at 2019, did they not ever come back? (because of 2020 COVID year and/or other reasons)</p> <p><b>2023 Goals and Outlook</b> – Website – Stewardship page update goal: have done by June/July. Vince and Christina to meet with Jesse about this and work together to make these updates.</p> <p><b>Stewardship Council Formation for this year</b> - Lori suggested FORMED – using it to learn more about the mysteries of the rosary. Other suggestions: social gatherings of some sort.</p>	<ul style="list-style-type: none"> <li>• We can't take it for granted anymore.</li> <li>• It's up to us – our generation to take the torch and keep going.</li> <li>• 1/3 1/3 1/3 = how SWOL breaks out at SFA.</li> <li>• “My situation is different than anyone else's” the last 1/3 that don't help - sick parent, child care – always reasons people can't support SWOL.</li> <li>• How do we communicate importance of SWOL this to the parish? – This is it – it is our time – our turn to support the church and ready it for the next generations.</li>   <li>• How do we inspire other to keep going.</li>   <li>• Mission and evangelization – how do we mentor them –should we focus on incremental growth for those who are starting out</li>   <li>• K – 7 – what are the way points at each level</li> <li>• 1<sup>st</sup> 4<sup>th</sup>, 7<sup>th</sup> – all points to talk with parents and SWOL <ul style="list-style-type: none"> <li>○ How can you get young parents to understand not to overextend and not be able to be part of SWOL</li> <li>○ What is available to these parents – Financial Peace – to help them get out of this situation Mentorship – someone they could believe in – someone their own age who would be a good example in managing finances?</li> <li>○ We meet with different groups of parents to talk with them about SWOL</li> <li>○ Can we ask for a small amount – where can you start and how do you build?</li> <li>○ Go to church – this is another first step: can you do offertory, greet, parish work day</li> </ul> </li> </ul>
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		<ul style="list-style-type: none"> <li>○ Are you committed to becoming active Catholics?</li> <li>○ Why do they go here – what is the point – need to clarify the why with them</li> <li>○ Ask to be stewards forever – it’s not a finite time</li> <li>○ Meet them where they are</li> <li>○ Who are the mentors in each grade to inspire others?</li> <li>○ How do we communicate Father’s vision to everyone <ul style="list-style-type: none"> <li>▪ How can we refresh the message for the new generation?</li> <li>▪ What is your journey?</li> <li>▪ It’s a forever journey? Forever commitment</li> <li>▪ Someone gave so we could go, it’s our turn to give so other can go.</li> </ul> </li> <li>● Include numbers and how much is needed to keep parish going – it is overwhelming</li> <li>● Running the parish doesn’t come from nothing</li> <li>● What kind of increase can help the parish run - 1%</li> <li>● Need more thank yous to those who give</li> <li>● And thank you to those who have given all these years</li> <li>● How do you handle your eternity – making choices – that affect the parish</li> <li>● End it on a positive note – it takes all people for all proportions</li> </ul> <p><b>Stu Meether shared information regarding meetings with young parents of SFA and obstacles they face to tithe.</b></p> <ul style="list-style-type: none"> <li>● SFA is the only Wichita grade school which has 3 classrooms per grade.</li> </ul>
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		<ul style="list-style-type: none"> <li>• Stewardship should be viewed as part of our overall mission, not something that can be turned on and off.</li> <li>• As parents give obstacles to tithing, information is given that once you begin tithing it won't be utopia "life is rosy" picture.</li> <li>• There will still be negatives and bumps in life. Young couples may feel entitled to all the luxuries that their parents have now when the couples are just starting out. These couples just didn't see what their parents had to do when they started out. Believe and faith in God will get them through the bumps in life.</li> </ul> <p><b>Stu asked the committee to brainstorm ideas on the 3-5 items most important to present to the First, Fourth and Seventh grade parents.</b></p> <ul style="list-style-type: none"> <li>• Stu will get the small groups and presentations prioritized ready. Evenings will be set for the Stewardship Committee to visit with small parent groups within these grades. Several committee members expressed interest.</li> </ul> <p><b>Stu is documenting processes that Travis was responsible for in current situation, when Travis leaves, through the construction process, transition from the gym and after construction is finished.</b></p> <ul style="list-style-type: none"> <li>• Many processes currently in place will materially change once the Mass is moved to the gym during construction.</li> <li>• Based on the busy time of year for the Stewardship</li> </ul>
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		<p>Committee from August through November, discussed how to incorporate parent meetings into the timeline along with Stewardship Fair, Parish Dinner and Stewardship renewal.</p> <ul style="list-style-type: none"> <li>• Limitation of gathering space in lieu of construction will also be an obstacle.</li> </ul> <p><b>Stewardship Charter</b></p> <ul style="list-style-type: none"> <li>• Items to be tabled for the next Formation meeting on March 28<sup>th</sup> will be the Stewardship Council Charter changes.</li> </ul> <p>Everyone agreed to the changes proposed by Vince but felt more time should be spent on the review especially our role in supporting ministries following under the Stewardship Council such as Marriage Mentor, New Parishioner, Baptismal Mentor, and Liturgical Hospitality Commission to include Welcoming Committee, Mass Greeter Ministry and Usher Ministry.</p>
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*Task Reports*

<i>Kindergarten Parent Meeting</i>	These are currently underway and going well so far.	
<i>Dates/Actions</i>	<p>Set dates on everyone’s calendar:</p> <ul style="list-style-type: none"> <li>• Ministry Leader Breakfast – <b>January 21</b></li> <li>• Pastoral Address and Ministry Fair – <b>November XX</b></li> <li>• Lay witness talks – <b>November XX</b></li> <li>• Commitment Weekend – <b>November XX</b></li> <li>• SC Potluck/Renewal Postcards – <b>1<sup>st</sup> weekend after Commitment Weekend</b></li> <li>• Ministry Leader Breakfast (hand out lists from renewal) –<b>January 2024</b></li> </ul>	
<i>Lay Witness Talks</i>		

*Formation Commission*

<i>Parish Group Presentations</i>		
<i>Communications</i>		
<i>Baptismal Preparation</i>		
<i>Marriage Preparation</i>		
<i>New Parishioners</i>		

*Liturgical Hospitality Commission*

<i>Greeters</i>		
<i>Ushers</i>		
<i>Welcoming and Hospitality</i>		

*Renewal Commission*

<i>Fair</i>	<p>(Remember to discuss – maybe take a bit of time during formation meeting: Father Jarrod has stated the need for a review of the Ministry Fair process. Council members will discuss during next Stewardship Council meeting.</p> <p>Do we move to a monthly “foyer fair” for individual Commissions to be promoted throughout the year? Come to think of it: our soon to be new gathering space will be superior for such an effort!</p>	<p><b>Dan Hamel suggested potential of a Virtual Stewardship Fair highlighting a council and the groups or committees that fall under each council.</b></p> <ul style="list-style-type: none"> <li>• Posting the information through Flock notes, bulletin, website and at Mass would provide several outlets for people to see what is available.</li> <li>• Committee liked the idea based on the difficulty of gathering spaces for this construction year. Stu said he would discuss the option with Fr. Jarrod for his opinion.</li> </ul>
<i>Parish Dinner</i>		<p><b>2023 Parish Dinner</b></p> <ul style="list-style-type: none"> <li>• Misty Vopat asked about the Parish Dinner and committee’s thoughts on entertainment options to</li> </ul>

		<p>include Trivia or Dueling Pianos.</p> <ul style="list-style-type: none"> <li>• It was decided that the Trivia was a repeat favorite since it will be different each session, encouraged tables to interact and appeals to all ages.</li> <li>• Dueling Pianos is also an excellent option but was done back to back for 2 years along with the SFA School celebration.</li> </ul> <p>Misty said she would contact the Trivia coordinators to see if available.</p>
<i>Renewal Package</i>	<p><b>2022 Renewal Forms</b> – Discussed feedback about the form. Should people be able to include what other ways they give back in the community? How would it be entered in the database? For what purpose? Suggestion: include in March tithing statement, letter with list of how the family is participating in Stewardship. Include Stewardship contact email in the letter.</p>	<p><b>Stu stated he would like to see the Stewardship renewal to be online.</b></p> <ul style="list-style-type: none"> <li>• Issues with PDS in prior attempts led to corruption of the database due to PDS updating records incorrectly.</li> <li>• Sandy said she would talk to Stu on what had happened previously to determine best method moving forward.</li> </ul>
<i>Testimonials (Lay Witness)</i>		