



ADMISSIONS & ENROLLMENT TIMELINE

St. Francis of Assisi Catholic School

2023-2024

School Tours	Call the school office, 316-722-5171, to schedule a personal tour.
Tuesday, November 1 st	Annual Stewardship Renewal Forms mailed to each family.
Sunday, November 6 th or Wednesday, November 9 th	<ul style="list-style-type: none"> • Required Annual Pastoral Address—one parent must attend either meeting <ul style="list-style-type: none"> ○ Sunday Nov 6th, 2:30 pm – OR - Wednesday Nov 9th, 6:45 pm – both in the Gym • Return complete Stewardship Renewal Forms at this meeting.
Friday, December 2 nd	Deadline for 8 th Grade Students to give submit “Letter of Application Essay” to Fr. Jarrod Lies, Pastor
Friday, December 9 th	Deadline for turning Stewardship Renewal forms into the church office. Families will not be able to pre-enroll for the 2023-2024 school year without current forms on file. Contact Mr. Pat Burns if you have questions regarding your stewardship responsibilities.
Friday, January 6 th	Deadline for 8 th graders to submit application to Bishop Carroll Catholic High School.
January 9 th to 12 th	<ul style="list-style-type: none"> • Online Pre-enrollment for current Preschool to 7th grade students whose families are active stewards. – Pre-enrollment is open only to those who have turned in their Stewardship Renewal Forms • 8th Grade students share high school choice.
Monday, January 16 th	<ul style="list-style-type: none"> • Preschool – 8th Grade online application becomes available on the school website. This is the first day for prospective families to submit their online application for the 2023-2024 school year.
Friday, February 17 th	Online application initial deadline for all new students applying for kindergarten and Grades 1-8. <i>After Feb. 17th, online applications for new student will still be accepted, but the 3/28 acceptance and waitlist notifications for new students in grades 1-8 will be issued based upon the initial deadline of 2/17.</i>
Tuesday, February 21 st	<ul style="list-style-type: none"> • Sign-ups for Kindergarten Readiness Assessment dates and times emailed to kindergarten applicants. Please note that current St. Francis Preschool students will be brought by their preschool teacher to Clare Hall for testing, if scheduled during their school time. • Sign-ups for 1st to 8th Grade Admission Assessment dates and times emailed to 1st to 8th Grade applicants. • Sign-ups for required meeting with the Director of Stewardship and Finances emailed to all new K – 8th grade applicants.
Thursday, March 2 nd and Friday, March 3 rd	<ul style="list-style-type: none"> • Kindergarten Readiness Assessments to determine readiness for SFA program. • Testing will be completed in Clare Hall Basement. • Parent Questionnaire must be completed for all kindergarten screening.
Tuesday, March 28 th	<ul style="list-style-type: none"> • Kindergarten to 8th Grade Acceptance and Waitlist notifications mailed to parents. • Preschool Acceptance and Waitlist notifications will be mailed to parents once all required documentation and enrollment fees are collected.
Monday, May 1 st	2022-2023 Payment Contract must be paid in full or 2023-2024 Final Enrollment will be on hold
Monday, July 3 rd	Final date for all new student applications for the 2023-2024 school year.
Monday, July 10 th	<ul style="list-style-type: none"> • All testing will be completed for new students • Acceptance and Waitlist notifications mailed to parents
Monday, July 17 th to Monday, July 31 st	Final Enrollment completed online via PowerSchool for all Preschool to 8 th Grade Students
Monday, July 31 st	Enrollment Fees paid in full or Payment Contract with initial payment must be submitted